



PASSAIC COUNTY HISTORICAL SOCIETY
Lambert Castle Museum • 3 Valley Road • Paterson, NJ 07503
(973) 247-0085 • info@lambertcastle.org

Traveling Exhibition Request Form

Return to Curator/Historic Site Manager Heather Garside at curator@lambertcastle.org

Organization: _____

Contact: _____ Title: _____

Email: _____ Phone: _____

Exhibit being requested: _____

Proposed dates of use: Beginning _____ Ending _____

Would your organization be interested in hosting a lecture or presentation to accompany this exhibition? _____

As this is a free initiative, the Historical Society has a few requirements and requests of the host organization.

The Passaic County Historical Society **requires**

- All publicity and reference to this exhibit to include “Courtesy of the Passaic County Historical Society, Paterson as part of their Traveling Exhibition Initiative.”
- All social media references to this exhibition must provide a link to either the Society’s website or facebook page

The Passaic County Historical Society **requests**

- You treat this exhibition with care and return it in the condition in which it was received
- Information about the Lambert Castle museum (such as a rack card or calendar of events) be provided at your site
- You provide PCHS with photographs of the exhibition in your site
- When possible, that your organization provide us with information regarding the number of people who had access to the exhibition, any comments presented in a comment book etc.

Date Request Received _____

Request Approved _____

Signature of host (or contact) _____

Returned _____

Condition _____